

United States Department of the Interior

BUREAU OF LAND MANAGEMENT

Nevada State Office
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IN REPLY REFER TO:

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January 6, 2000

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Instruction Memorandum No. NV-2000-016
Expires: 09/30/2001

To: DOI Employees, Nevada State Office Building

From: State Director, BLM
State Supervisor, FWS
Section Chief, USGS, Biological Resources Division

Subject: Smoking Policy for Nevada State Office Building

Executive Order 13058 was signed on August 9, 1997, to establish that “...*the smoking of tobacco products is prohibited in all interior space owned, rented, or leased by the executive branch of the Federal Government, and in any outdoor areas under executive branch control in front of air intake ducts.*” The order further directs agencies to “*evaluate the need to restrict smoking in doorways and in courtyards under executive branch control in order to protect workers and visitors from environmental tobacco smoke, and may restrict smoking in these areas in light of the evaluation.*”

The Nevada State Office is a leased government facility and therefore subject to E.O. 13058. In order to fully comply with E.O. 13058 and provide a healthy smoke free environment for the building's non-smoking employees and visitors while accommodating the basic needs of the smoking population, we are implementing the following policy. Effective immediately:

1. Smoking of tobacco will not be permitted within 50 feet of any main entrances or outdoor areas near intake ducts.
2. Due to the prohibitive cost to build a separate shelter, the designated smoking area for employees will be established under the employees' pavilion outside of the employee break room. Two picnic tables will be assigned to the designated smoking area.
3. Smoking receptacles have been placed between the barriers at the front entrance with signs indicating designated smoking area.

Additionally, we are requesting employees to refrain from smoking in front of the building and utilize the designated smoking area under the employee's pavilion. Employees smoking in the parking lot are cautioned to observed safety and vehicle traffic entering and exiting the parking lot. Employees strolling the building's perimeter while smoking are encouraged to properly dispose of smoking materials in the dedicated receptacles.

Executive Order 13058 also encourages each agency to develop a smoking cessation program. We are currently reviewing the different cessation programs offered and will provide more information on the available options at a later date.

Questions and comments regarding this policy should be directed to Theresa R. Coleman, Deputy State Director, Division of Support Services, at 775-861-6410.

Signed:

Robert V. Abbey
State Director, BLM Nevada

Robert D. Williams
State Supervisor, U.S. Fish & Wildlife Service

Gary Scoppettone
Section Chief, U.S. Geological Survey

Signed By:
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